BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF REGULAR MEETING, FEBRUARY 23, 2009
VOLUME 40

SCHEDULED MEETING:
7:30 p.m.

BOARD CONFERENCE ROOM:
Applewood Café
Prahl College Center

TRUSTEES PRESENT:
Lenore Croudy
Andrew (Andy) Everman
Sally Shaheen Joseph
Albert J. Koegel
John L. Snell, Jr.
Celia M. Turner

TRUSTEES ABSENT:
James Bettendorf

PRESIDING OFFICER: Lenore Croudy, Chairperson
Regular Board Meeting: 7:29 p.m. to 8:48 p.m.

Certified As Correct:

Lenore Croudy, Chairperson

Michael Simon, Assistant Secretary

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
Regular Meeting, February 23, 2009
Volume 40

Minutes of Regular Meeting of February 23, 2009

COMMITTEE OF THE WHOLE SESSION:

Dr. Shaink began the Committee of the Whole Session by briefly introducing Dr. Amy Fugate, Vice President for Academic Affairs. Dr. Fugate explained that this month's workshop provided an opportunity to highlight talents of faculty members, and in commemoration of Black History Month, learn about African-American culture.

Dr. Fugate then introduced Social Sciences Division faculty members Aaron Gulyas (History), Brian Harding (History), Terrence Stewart (Sociology), and Susan Lechota (Early Childhood Education), who all recently organized a performance/discussion, entitled *An Afternoon of Black History in Song,* which dealt with the history and significance of Negro spirituals. Professors Gulyas and Harding explained that Negro spirituals exist between art, history, and theology, among other aspects of American culture, stressing that African-American history is American history. He and Professor Harding provided insight as to the history of spirituals as well as their continued historical and cultural relevance.

As part of the presentation, Professor Stewart, with piano accompaniment by Professor Lechota, performed several spirituals, including *Deep River, Go Down Moses, and Stan Still Jordan,* among others. The performance concluded with everyone singing *Lift Every Voice and Sing.*

Professor Gulyas concluded his portion with updates on the College history courses, citing that the African-American history courses are among the first in the College to fill up. He also promoted the History department's website.

The workshop concluded at 7:17 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:29p.m. She announced that Secretary Bettendorf would not be in attendance. Trustee Everman moved that his absence be excused. Trustee Joseph seconded the motion.

There was no discussion or objection to the motion.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

Trustee Joseph moved that the agenda be adopted. Trustee Everman seconded the motion.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

President Shaink called on Dr. Fugate, who introduced Professor Bill Reich, Faculty Member, Humanities Division, and Director, Center for Teaching and Learning. Professor Reich explained that the CTL's purpose is to help provide professional development to faculty at all stages of their career, and to find areas where faculty excelled and could share with others. Professor Reich highlighted several projects and initiatives conducted through the CTL, such as the Brown Bag Lunch Sessions, and the Winter Faculty Conference, among others. He added that the CTL is working on implementing a mentoring program, Mott Scholars Session, and an Online Seminar Series, to name a few.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

VICE CHAIR SNELL MOVED THAT THE REGULAR BOARD MEETING MINUTES OF JANUARY 26, 2009 BE APPROVED. TRUSTEE TURNER SECONDED THE MOTION.

Chair Croudy called for a vote on the motion to approve the January 26, 2009 meeting minutes.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf [absent], Joseph): Trustee Turner reported that the Personnel Committee met on February 18, 2009. Notes from that meeting appear as Attachment A.

2. Finance/Audit (Koegel, Everman, Snell): Treasurer Koegel reported that the Finance/Audit Committee also met on February 18, 2009. Notes from that meeting appear as Attachment B.

3. Policy (Joseph, Snell, Turner): Trustee Joseph reported that the Policy Committee met on February 16, 2009. Notes from that meeting appear as Attachment C.

Other Reports:

1. MCCA Board of Directors Meeting: President Shaink reported that the MCCA Board of Directors met on January 30-31 at Henry Ford Community College in Dearborn. He commented on the new Board leadership, and commended the MCCA professional staff in their success in getting the community college message out. He added that the Board discussed several issues such as

workforce development, as well as proposed and pending legislation affecting community colleges. He praised the cohesion among the community colleges, and the improved communication between the colleges and the Governor and State Legislature. President Shaink also distributed handouts for the Trustees containing information he received at the meeting. He also highlighted an informative presentation from the Center for Automotive Research and some of the points made through the presentation.

Trustee Everman raised a question regarding the recent signing of a bill by Governor Granholm, creating a new job training partnership with local businesses, citing concerns Treasurer Koegel drafted and distributed. President Shaink provided brief background on the legislation, and added that the College is playing an active role in the development of the logistics of the program, and that, as the program is permissive, the College's involvement would be dependent on Board approval. President Shaink also addressed concerns by Trustee Joseph as to the risks and liabilities should the partnership between the College and the businesses fail.

2. National Legislative Summit: Trustee Turner reported that she attended the National Legislative Summit February 9-11 in Washington, DC. While there, she attended several workshops and learned of federal legislation to help provide education funding, and to help ease economic barriers to education. She and the other members of the local delegation had the opportunity to meet with Congressman Dale Kildee and Senators Carl Levin and Debbie Stabenow, and they were able to urge the legislators to insert language beneficial to community colleges in the federal stimulus bill, as well as legislation dealing with Pell Grants and supporting community college infrastructure, among other issues. President Shaink provided handouts on several of the workshops and highlighted a presentation he attended put on by a representative of the Center for American Progress.

IX. UNFINISHED BUSINESS

Chair Croudy called for a motion to approve Item 1.23, Amendments to Board Policy Section 2000 (Administration).

MOVED BY TRUSTEE JOSEPH, SECONDED BY VICE-CHAIR SNELL THAT ITEM 1.23 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.23.

FIVE AYES, ONE NAY (EVERMAN). MOTION PASSED.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY VICE-CHAIR SNELL, SECONDED BY TRUSTEE TURNER THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.24, Treasurer's Report for January 2009.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.25, Resolution to Authorize the Issuance of Refunding Bonds – Not to Exceed $6,000,000.

CFO Gawthrop provided rationale and background on the resolution, along with Bond Counsel Paul Wygowski.

MOVED BY TRUSTEE EVERMAN, SECONDED BY VICE-CHAIR SNELL THAT ITEM 1.25 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.25.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.26, ITS Replacement Life Cycle for Staff – Purchase Award.

MOVED BY VICE-CHAIR SNELL, SECONDED BY TRUSTEE TURNER THAT ITEM 1.26 BE APPROVED.

There was no discussion.

Chair Croudy called for the vote on Item 1.26.

FIVE AYES, ONE NAY (JOSEPH). MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.27, Resolution to Approve Naming Request.

MOVED BY VICE-CHAIR SNELL, SECONDED BY TRUSTEE TURNER THAT ITEM 1.27 BE APPROVED.

Trustee Everman expressed concern as to the reaction and perception by the Ballenger family, as well as potential ramifications, should the resolution be passed. President Shaink explained that he

sent a letter and had a personal conversation with William Ballenger III, who expressed his support for the measure, with the condition that the gymnasium's location be identified as being within the Ballenger Field House. He also discussed the naming process as set by Board policy, adding that all proper procedures had been followed.

Chair Croudy called for the vote on Item 1.27.

FIVE AYES, ONE NAY (EVERMAN). MOTION PASSED.

Chair Croudy then took the time to acknowledge the members of the Bruin Club of Genesee County who were in the audience, and thanked them for their support of the College.

Chair Croudy called for a motion to receive the first reading of Item 1.28, Amendments to Board Policy Section 5810 (Use of Equipment and Vehicles), 5811 (Computer Privacy), and the Creation of Section 5812 (Ownership/Operation/Supervision of Network(s)).

MOVED BY TRUSTEE JOSEPH, SECONDED BY TRUSTEE TURNER THAT THE FIRST READING OF ITEM 1.28 BE RECEIVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.28.

FIVE AYES, ONE NAY (EVERMAN). THE FIRST READING IS RECEIVED AND WILL BE BROUGHT FORTH FOR A FINAL VOTE AT THE NEXT MEETING.

XI. ADMINISTRATIVE ITEMS

President's Report: President Shaink began by distributing the Executive Summary, and listed upcoming events, including the rescheduled Policy Committee, occurring on March 9 rather than March 16. He thanked Professors Harding, Stewart, Gulyas, and Lechota for their workshop presentation and Professor Reich for his presentation on the Center for Teaching and Learning. He also thanked the Bruin Club for being at the meeting and for their support to the College over the years. Finally, President Shaink recognized the recent accomplishments by two "stars" on the Board, Chair Croudy and Trustee Joseph. He announced how Chair Croudy received an award presented by the Genesee District Library, and was featured on the front page of the *Flint Journal* with actress Ruby Dee as a result. He then mentioned how Trustee Joseph recently wrapped up her lead performance in the Vertigo Theatrics production of *Judy Garland: The World's Greatest Entertainer*, adding that a contingent of the MCC community had the opportunity to see the show. As a token of the Board's appreciation, Dr. Shaink presented a bouquet of roses to both Chair Croudy and Trustee Joseph.

XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.07):

Trustee Everman remanded his commented time to the Chair.

Treasurer Koegel had no comments.

Trustee Joseph thanked all the workshop presenters and congratulated Chair Croudy for her award. She also thanked the ACCT Summit delegates for forwarding her conference information, as she was unable to attend.

Vice-Chair Snell said how much he enjoyed the workshop as well as the presentation by Professor Reich, saying it was exciting to see all the things the faculty are doing. He congratulated Chair Croudy and Trustee Joseph for being so outstanding.

Trustee Turner praised Trustee Joseph for her performance, saying that she and Chair Croudy are setting a positive pace for the community. She thanked the workshop presenters, and also Larry Gawthrop for his work on bond refunding and saving the College money.

Chair Croudy complimented the College staff for all their work, and thanked the Bruin Club for their continued support. She encouraged everyone to attend MCC athletic events. She also recognized Michael Kelly, Executive Director, Marketing & Public Information, for being named Grand Marshal of this year's St. Patrick's Day Parade. Finally, she expressed her appreciation of all the Board members for their work.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 8:48 p.m.

Minutes respectfully submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.

ATTACHMENT A

PERSONNEL COMMITTEE
Thursday, February 18, 2009, 4:00 p.m., CM 1019
Present: Turner, Bettendorf [absent], Joseph

The meeting was called to order at 4:05 p.m. by Trustee Turner.

Resolution to Authorize the Issuance of Refunding Bonds – Not to Exceed $6,000,000: A copy of the resolution was included for review. Larry Gawthrop, Chief Financial Officer, explained the rationale and benefits for refunding bonds. The resolution will be presented for approval at Monday's meeting. Mr. Gawthrop announced that bond counsel Paul Wygowski will also be in attendance to answer any questions.

Consent Agenda

Treasurer's Report: Larry Gawthrop reviewed the Treasurer's Report for the month of January 2009. He noted that total revenues were $47.7 million, which was slightly behind last year at this time. He cited that the expenditures year-to-date were at $33.9 million, which was 3.5% higher in spending than this time last year.

Unfinished Business

Amendments to Board Policy Section 2000 (Administration): A copy of the resolution and of the proposed amended section was provided for review. Jim Delaney, Board Attorney, addressed concerns and issues pertaining to the section. The resolution will be presented for approval at Monday's meeting.

Individual Items

ITS PC Replacement Life Cycle for Staff – Purchase Award: A copy of the resolution was included for review. Dr. Amy Fugate, Vice President of Academic Affairs and Cheryl Bassett, Chief Technology Officer, provided background and rationale on the purchase process. The resolution will be presented for approval at Monday's meeting.

Resolution to Approve Naming Request: A copy of the resolution was included for review. Dr. Shaink provided background on the request and the naming process. The resolution will be presented for approval at Monday's meeting.

Amendments to Board Policy Section 5810 (Use of Equipment and Vehicles), 5811 (Computer Privacy), and Creation of 5812 (Ownership/Operation/Supervision of Network(s) – First Reading: A copy of the resolution, as well as a copy of Sections 5810-5812 of the Board Policy Manual with proposed revisions, was included for review. The resolution will be presented for a first reading at Monday's meeting.

Other

Staffing Transactions Report: Mark Kennedy, Chief Human Resources Officer, reviewed staffing information for January 2009.

Trustee Turner adjourned the meeting at 5:25 p.m.

ATTACHMENT B

FINANCE/AUDIT COMMITTEE
Wednesday, February 18, 2009, 12:00 p.m., CM 1019
Present: Koegel, Everman, Snell

The meeting was called to order at 12:02 p.m. by Trustee Koegel.

Resolution to Authorize the Issuance of Refunding Bonds – Not to Exceed $6,000,000: A copy of the resolution was included for review. Larry Gawthrop, Chief Financial Officer, explained the rationale and benefits for refunding bonds, along with bond consultant Paul Stauder of Stauder & Barch. The resolution will be presented for approval at Monday's meeting. Mr. Gawthrop announced that bond counsel Paul Wygowski will also be in attendance to answer any questions.

Consent Agenda

Treasurer's Report: Larry Gawthrop reviewed the Treasurer's Report for the month of January 2009. He noted that total revenues were $47.7 million, which was slightly behind last year at this time. He cited that the expenditures year-to-date were at $33.9 million, which was 3.5% higher in spending than this time last year.

Unfinished Business

Amendments to Board Policy Section 2000 (Administration): A copy of the resolution and of the proposed amended section was provided for review. Jim Delaney, Board Attorney, addressed concerns and issues pertaining to the section. The resolution will be presented for approval at Monday's meeting.

Individual Items

ITS PC Replacement Life Cycle for Staff – Purchase Award: A copy of the resolution was included for review. Dr. Amy Fugate, Vice President of Academic Affairs and Cheryl Bassett, Chief Technology Officer, provided background and rationale on the purchase process. The resolution will be presented for approval at Monday's meeting.

Resolution to Approve Naming Request: A copy of the resolution was included for review. Dr. Shaink provided background on the request and the naming process. The resolution will be presented for approval at Monday's meeting.

Amendments to Board Policy Section 5810 (Use of Equipment and Vehicles), 5811 (Computer Privacy), and Creation of 5812 (Ownership/Operation/Supervision of Network(s) – First Reading: A copy of the resolution, as well as a copy of Sections 5810-5812 of the Board Policy Manual with proposed revisions, was included for review. The resolution will be presented for a first reading at Monday's meeting.

Other

Staffing Transactions Report: Mark Kennedy, Chief Human Resources Officer, reviewed staffing information for January 2009.

Trustee Koegel adjourned the meeting at 1:10 p.m.

ATTACHMENT C

POLICY COMMITTEE
Monday, February 16, 2009, 3:00 p.m., CM 1019
Present: Joseph, Snell, Turner

The meeting was called to order at 3:07 p.m. by Trustee Joseph.

The committee conducted a final review of Section 2000, following its first reading at the January 26 Board meeting. The Section will be presented for full approval at the February 23 Board meeting.

The committee completed their review of Sections 5810 (Use of Equipment and Vehicles), 5811 (Computer Privacy), and 5812 (Ownership/Operation/Supervision of Network). It was decided to bring the section before the full Board for a first reading at the February 23 meeting.

Initial review of Section 3000 (Fiscal Management) began, and will be continued at next month's meeting.

Trustee Joseph adjourned the meeting at 4:45 p.m.