

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF REGULAR MEETING, APRIL 28, 2008
VOLUME 39

SCHEDULED MEETING:
7:30 p.m.

BOARD CONFERENCE ROOM:
Event Center, Mott Library

TRUSTEES PRESENT:
Lenore Croudy
James Bettendorf
Andrew (Andy) Everman
Sally Shaheen Joseph
Albert J. Koegel
John L. Snell, Jr.
Celia M. Turner

TRUSTEES ABSENT:

PRESIDING OFFICER: Lenore Croudy, Chairman
Regular Board Meeting: 7:26 p.m. to 9:00 p.m.

Certified As Correct:

Signature on file

Lenore Croudy, Chair

Signature on file

James B. Bettendorf, Secretary

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
Regular Meeting, April 28, 2008
Volume 39

Minutes of Regular Meeting of April 28, 2008

COMMITTEE OF THE WHOLE SESSION:

Sharon Nichols, Administration Coordinator, Regional Health Programs, and staff gave a tour of the Institute for Medical Simulation, and provided demonstrations on the Institute's use of human patient simulators to allow medical professionals to practice clinical judgment skills and clinical procedure techniques. The session ended at approximately 7:15 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:26 p.m.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

Trustee Everman moved to adopt the agenda as presented. The motion was seconded by Vice Chair Snell.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

President Shaink called on Scott Jenkins, Vice President for Student & Administrative Services, Steve Robinson, AQIP Coordinator and Faculty Member, Humanities Division, Larry Gawthrop, Interim Chief Financial Officer, and Larry Koehler, Executive Director, Physical Plant/College Architect, to give a presentation on campus food service. Mr. Jenkins provided historical background on food service at the College. Dr. Robinson spoke of how students and faculty ranked having a cafeteria on campus as a top priority during AQIP Input Sessions. Mr. Gawthrop detailed the findings of the feasibility study conducted by Clarion Consultants, and explained the bidding process as well as the project funding through bonds. Mr. Koehler provided a display of the cafeteria/facility plan, and gave an update on construction.

President Shaink then called on Scott Jenkins to present a report detailing the success of the 2007-2008 MCC men's and women's basketball teams. Mr. Jenkins introduced men's basketball Head Coach Steve Schmidt, who expressed his gratitude to the Board and to the College for their support of the team, and gave an update on graduating members of the team who have been extended offers to attend Division I colleges/universities.

Chair Croudy called for a motion to approve Item 1.40, Resolution Honoring the 2007-2008 MCC Men's Basketball Team, and asked Secretary Bettendorf to read the resolution. Secretary Bettendorf read the resolution.

MOVED BY CHAIR CROUDY, SECONDED BY VICE CHAIR SNELL THAT ITEM 1.40 BE APPROVED.

Chair Croudy called for the vote on Item 1.40.

ALL PRESENT VOTED AYE. MOTION PASSED.

Coach Schmidt then provided a season report on the women's team, including their success and fourth place finish during the NJCAA National Tournament. He cited several graduating members of the team who have been extended offers to attend Division I colleges/universities.

Chair Croudy called for a motion to approve Item 1.41, Resolution Honoring the 2007-2008 MCC Women's Basketball Team, and asked Secretary Bettendorf to read the resolution. Secretary Bettendorf read the resolution.

Chair Croudy called for the vote on Item 1.41.

MOVED BY TRUSTEE EVERMAN, SECONDED BY VICE CHAIR SNELL THAT ITEM 1.41 BE APPROVED.

ALL PRESENT VOTED AYE. MOTION PASSED.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

VICE CHAIR SNELL MOVED THAT THE REGULAR BOARD MEETING MINUTES OF MARCH 24, 2008 BE APPROVED. SECRETARY BETTENDORF SECONDED THE MOTION.

Chair Croudy called for a vote on the motion to approve the March 24, 2008 meeting minutes.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf, Joseph): Trustee Turner reported that the Personnel Committee met on April 21, 2008. Notes from that meeting appear as Attachment A.
2. Finance (Koegel, Everman, Snell): Trustee Koegel reported that the Finance Committee also met on April 21, 2008. Notes from that meeting appear as Attachment B.

Other Reports:

3. AACC Convention (Snell): Vice Chair Snell reported that he attended the AACC Convention on April 5-8 in Philadelphia. He relayed information relative to alarming dropout and graduation rates in the K-12 system, and said that it is imperative for community colleges to take action.
4. MCCA Board of Directors Meeting (Croudy, Shaink): President Shaink presented a packet of information he and Chair Croudy received at the MCCA Board of Directors Meeting, held April 25-26 at Montcalm Community College. He said that community colleges must work with high schools to ensure success. Chair Croudy discussed dual enrollment and collaboration with K-12 systems. They also discussed testing and assessment issues, and President Shaink mentioned the Honor Flight program, asking that people submit names if they know of veterans who may benefit from the program. Finally they relayed the MCCA's request to identify prominent male African-American community college alumni who have made a difference in the community, to be recognized at the Summer Workshop in Traverse City.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY TRUSTEE JOSEPH, SECONDED BY VICE CHAIR SNELL THAT THE BOARD APPROVE THE CONSENT AGENDA

Chair Croudy called for a vote on the Consent Agenda, Item 1.42, Treasurer's Report for March 2008, and Item 1.43, Resolution to Approve Naming Request by Foundation for Mott Community College.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.44, Curtice-Mott Food Service Facility Project, and asked Secretary Bettendorf to read the resolution. Secretary Bettendorf read the resolution.

MOVED BY VICE CHAIR SNELL, SECONDED BY TRUSTEE TURNER THAT ITEM 1.44 BE APPROVED.

Chair Croudy called for the vote on Item 1.44.

SIX AYE VOTES, ONE NAY VOTE. MOTION PASSED. TRUSTEE EVERMAN REQUESTED THAT THE RECORD SHOW THAT HIS NAY VOTE WAS DUE TO HIS BELIEF THAT THE MONEY SHOULD BE SPENT ON PROJECTS THAT IMPROVE STUDENT OUTCOMES.

Chair Croudy called for a motion to approve Item 1.45, Food Vending Agreement, and asked Secretary Bettendorf to read the resolution. Secretary Bettendorf read the resolution.

MOVED BY TRUSTEE JOSEPH, SECONDED BY TRUSTEE TURNER THAT ITEM 1.45 BE APPROVED.

Chair Croudy called for the vote on Item 1.45.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.46, Lease – Sam’s Italian Restaurant, and asked Secretary Bettendorf to read the resolution. Secretary Bettendorf read the resolution.

MOVED BY TRUSTEE JOSEPH, SECONDED BY TRUSTEE TURNER THAT ITEM 1.46 BE APPROVED.

Chair Croudy called for the vote on Item 1.46.

ALL PRESENT VOTED AYE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

President’s Report: President Shaink distributed the executive summary report and referred to the staffing transactions report. He reviewed the calendar of upcoming events, including the Pre-Commencement brunch as well as Commencement ceremonies, adding that MCCA Executive Director Mike Hansen would be the keynote speaker. He also mentioned the nursing pinning ceremony on May 10 at Riverside Tabernacle, asking that Board members please RSVP for the ceremony.

He thanked the MCC administration for their work toward athletic and scholastic success. He also thanked Scott Jenkins, Larry Koehler, Larry Gawthrop, and Steve Robinson on their presentation on food service, and Sharon Nichols and staff, along with Mike Bower, for the tour and demonstration

of the Institute for Medical Simulation. He also thanked Larry Koehler for a first-class job in designing the layout of the Institute.

XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.09):

Trustee Everman said he recently spoke with State Representatives Hammon and Robertson regarding the upcoming legislative breakfast, and requested that honor students be invited. He added that he recently attended performances by the MCC Band and MCC Choir, and commended their performances. He informed everyone of the Student Art Show in May, and then introduced Marilyn Morgan and Yakini Brown, the student government President-Elect and Vice President-Elect.

Trustee Joseph stated how impressed she was with the Institute for Medical Simulation. She also thanked Scott Jenkins and his staff for their research which determined her eligibility to receive three degrees at Commencement. Finally, she commended the efforts of Coach Schmidt, noting his emphasis on education.

Treasurer Koegel had no comments.

Secretary Bettendorf stated that he enjoyed the presentations and wanted to express his full appreciation to the students honored during the evening.

Vice Chair Snell said that the Institute for Medical Simulation presentation was outstanding, and a giant step forward. He also commended the food service presentation, the athletic teams, and the cheerleaders on their recent victory.

Trustee Turner stated her desire to echo all previous accolades. She also thanked Scott Jenkins and his staff for their work on behalf of Trustee Joseph. She commended the Institute presentation, adding that utilizing the Institute can allow for national accreditation. She welcomed the representatives from the student government, and finally commended the work on the April 22 Celebration Rally.

Chair Croudy welcomed and congratulated the new hires, as well as the student government. She mentioned how much she appreciated the interaction from the members of the Board. She then mentioned the June 10 Board Retreat, and asked Board members to submit agenda items. Finally, she noted that she had the opportunity to celebrate her birthday in Jerusalem.

Trustee Everman then informed everyone of the death of Bernice Blamer, wife of retired MCC faculty and Coach, Dr. William Blamer. Chair Croudy asked for a moment of silence in her memory.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 9:00 p.m.

Minutes respectfully submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.

ATTACHMENT A

PERSONNEL COMMITTEE

Wednesday, April 23, 2008, 4:00 p.m., CM 1019

Present: Turner, Bettendorf, Joseph

The meeting was called to order at 4:04 p.m. by Trustee Turner.

Special Presentations

Resolution Honoring the 2007-08 Men's Basketball Team: A copy of the resolution was included for review. Trustee Turner commented on Tuesday's celebration rally in honor of both teams. Scott Jenkins added that it was a traditional resolution and reported that the teams would be in attendance for Monday's Board meeting. The resolution will be presented for Board approval at Monday's meeting.

Resolution Honoring the 2007-08 Women's Basketball Team: A copy of the resolution was included for review. Trustee Turner commented on Tuesday's celebration rally in honor of both teams. Scott Jenkins added that it was a traditional resolution and reported that the teams would be in attendance for Monday's Board meeting. The resolution will be presented for Board approval at Monday's meeting.

Consent Agenda

Treasurer's Report: Larry Gawthrop reviewed the treasurer's report for the month of March 2008. He noted that total revenues were \$22.9 million, the same as last month, and \$1.2 million more than this time last year. He added that the College received its scheduled state appropriation.

Resolution to Approve Naming Request by Foundation for MCC: A copy of the resolution was included for review. Dr. Shaink explained the naming process as stipulated in the Board policy manual. The resolution will be presented for approval at Monday's Board meeting.

Individual Items

Curtice-Mott Food Service Facility Project: A copy of the resolution was included for review. Larry Gawthrop explained that the bidding process ended Tuesday, April 22, 2008 at 2:00 pm. From the four bids submitted, R.L. White Construction and Development Corporation of Grand Blanc, MI was determined as the winner, with a bid of \$1.69 million. The resolution to be presented to the Board on Monday recommends that the Board accept R.L. White's bid.

Food Vending Agreement: A copy of the resolution was included with the minutes. The resolution will be presented for approval at Monday's meeting.

Lease – Sam's Italian Restaurant: A copy of the resolution was included with the minutes. The resolution will be presented for approval at Monday's meeting. Larry added that the vendor is very eager to begin a relationship with the College.

Other

Staffing Transactions Report: Mark Kennedy reviewed the staffing transactions report for March 2008. He then gave a presentation on compensation-related work that the HR Department has conducted over the past few years.

Trustee Turner adjourned the meeting at 5:27 p.m.

ATTACHMENT B

FINANCE COMMITTEE

Wednesday, April 23, 2008, 12:00 p.m., CM 1019

Present: Koegel, Everman, Snell

The meeting was called to order at 12:04 p.m. by Trustee Koegel.

Special Presentations

Resolution Honoring the 2007-08 Men's Basketball Team: A copy of the resolution was included for review. Trustee Koegel felt that no comments were necessary. There was no objection. The resolution will be presented for Board approval at Monday's meeting.

Resolution Honoring the 2007-08 Women's Basketball Team: A copy of the resolution was included for review. Trustee Koegel felt that no comments were necessary. There was no objection. The resolution will be presented for Board approval at Monday's meeting.

Consent Agenda

Treasurer's Report: Larry Gawthrop reviewed the treasurer's report for the month of March 2008. He noted that total revenues were \$22.9 million, the same as last month, and \$1.2 million more than this time last year. He added that the College received its scheduled state appropriation.

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Lease – Sam's Italian Restaurant: A copy of the resolution was included with the minutes. The resolution will be presented for approval at Monday's meeting. Larry added that the vendor is very eager to begin a relationship with the College.

Other

Staffing Transactions Report: Mark Kennedy reviewed the staffing transactions report for March 2008. He then gave a presentation on compensation-related work that the HR Department has conducted over the past few years.

There was then discussion regarding the College's fire alarm protocols.

Trustee Koegel adjourned the meeting at 1:04 p.m.