

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF REGULAR MEETING, MAY 19, 2008
VOLUME 39

SCHEDULED MEETING:
7:30 p.m.

BOARD CONFERENCE ROOM:
Event Center, Mott Library

TRUSTEES PRESENT:
Lenore Croudy
James Bettendorf
Andrew (Andy) Everman
Sally Shaheen Joseph
John L. Snell, Jr.
Celia M. Turner

TRUSTEES ABSENT:
Albert J. Koegel

PRESIDING OFFICER: Lenore Croudy, Chairman
Regular Board Meeting: 7:32 p.m. to 8:55 p.m.

Certified As Correct:

Signature on file

Lenore Croudy, Chair

Signature on file

James B. Bettendorf, Secretary

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
Regular Meeting, May 19, 2008
Volume 39

Minutes of Regular Meeting of May 19, 2008

COMMITTEE OF THE WHOLE SESSION:

Dr. Amy Fugate, Vice President of Academic Affairs, Dr. Chery Wagonlander, Principal, Mott Middle College, Sherry Bradish, Director, Tech Prep & STC Programs, and Ron Knox, Faculty Member, Business Division, gave a presentation entitled *MCC – A Community Partner in Helping K-12 Students Succeed*. The presentation focused on key collaborative initiatives designed to help reduce dropout rates in the K-12 system. Dr. Wagonlander discussed Early Colleges and Mott Middle College in particular, which helps reach students outside of the traditional high school system. Ms. Bradish discussed Tech Prep programs, which help facilitate post-high school transitions in technical fields. Pastor Knox then discussed several outreach programs and partnerships between the College and the community, as well as scholarship collaborations with University of Michigan-Flint. Dr. Fugate then discussed further methods of outreach, including GenNet/FANET, workshops, and the election of MCC faculty and staff on area school boards. The session ended at approximately 7:15 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:32 p.m.

II. ADDITIONS TO THE AGENDA

Trustee Everman moved to add to the agenda discussion on the presentation of Trustee Scholarships. There was no second. The motion failed.

Trustee Everman moved that Treasurer Koegel's absence be excused, as he was out of the country. The motion was seconded by Trustee Joseph. There was no objection.

III. ADOPTION OF AGENDA

Trustee Joseph moved that the agenda be adopted. Trustee Everman seconded the motion.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

President Shaink called on Dr. Amy Fugate, Vice President of Academic Affairs, who introduced Heather Sisto, Honors Program Coordinator. Dr. Fugate presented Ms. Sisto with a clock, in commemoration of 10 years of service as Program Coordinator. Ms. Sisto gave a presentation on the MCC Honors Program, along with Jonathan Bowen, recent Honors Program graduate, and Nicole Snyder, Honors Program student. Ms. Sisto provided an overview of the Honors Program's

course offerings and discussed benefits such as personal advising and cultural enrichment. She cited the program's steady growth over the years. Mr. Bowen and Ms. Snyder provided first-hand reflections and accounts of the program, pointing out group activities and leadership and team-building exercises over the course of the academic year. Ms. Sisto also highlighted awards and other recognitions received by program participants, as well as an Honors Alliance Agreement in place with University of Michigan-Flint.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

VICE CHAIR SNELL MOVED THAT THE REGULAR BOARD MEETING MINUTES OF APRIL 28, 2008 BE APPROVED. TRUSTEE TURNER SECONDED THE MOTION.

Chair Croudy called for a vote on the motion to approve the April 28, 2008 meeting minutes.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf, Joseph): Trustee Turner reported that the Personnel Committee met on May 14, 2008. Notes from that meeting appear as Attachment A.
2. Finance (Koegel (absent), Everman, Snell): Vice Chair Snell reported that the Finance Committee also met on May 14, 2008. Notes from that meeting appear as Attachment B.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY TRUSTEE JOSEPH, SECONDED BY VICE CHAIR SNELL THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.47, Treasurer's Report for April 2008, and Item 1.48, Resolution to Approve Naming Request by Foundation for Mott Community College.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.49, Bid Award – Re-Roofing Curtice-Mott, and PrahL College Center Buildings, and asked Secretary Bettendorf to read the resolution. Secretary Bettendorf read the resolution.

MOVED BY VICE CHAIR SNELL, SECONDED BY TRUSTEE TURNER THAT ITEM 1.49 BE APPROVED.

Chair Croudy called for the vote on Item 1.49.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve the first reading of Item 1.50, First Reading: Resolution to Amend Board Policy Section 7300 (Military Tuition), and asked Secretary Bettendorf to read the resolution. Secretary Bettendorf read the resolution.

MOVED BY TRUSTEE EVERMAN, SECONDED BY TRUSTEE JOSEPH THAT THE FIRST READING OF ITEM 1.50 BE APPROVED.

There was no discussion.

Chair Croudy called for a motion to approve the first reading of Item 1.51, First Reading: Resolution to Amend Board Policy Section 6510 (Certificate of Achievement), and asked Secretary Bettendorf to read the resolution. Secretary Bettendorf read the resolution.

MOVED BY TRUSTEE TURNER, SECONDED BY VICE CHAIR SNELL THAT THE FIRST READING OF ITEM 1.51 BE APPROVED.

Discussion then took place regarding Item 1.51. Dr. Shaink called on Dr. Fugate to provide background, rationale for the change, and the process in which the College Professional Study Committee (CPSC) made modifications to the requirements for obtaining a certificate of achievement. She addressed questions/issues presented by Board members.

MOVED BY TRUSTEE TURNER, SECONDED BY VICE CHAIR SNELL TO CLOSE DISCUSSION ON ITEM 1.51.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy then called for a vote on the original motion to approve the first reading of Item 1.51.

FIVE AYE VOTES, ONE NAY VOTE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

President's Report: President Shaink distributed the Executive Summary report and referred to the staffing transactions report. He thanked those members of the College staff who help by contributing content each month to the Summary. He then cited several upcoming events, asking that Board members please RSVP so that event organizers may know and acknowledge which Board members are in attendance.

He then introduced Dr. Chuck Carlsen, former President of Johnson County Community College in Kansas, and Adjunct Professor, Kansas State University. He explained that Dr. Carlsen has been on campus meeting with the Executive Cabinet, and members of the faculty and staff as a professional development opportunity.

He also thanked the presenters of the Board Workshop on MCC collaborations with K-12 partners, and the Special Presentation on the Honors Program.

Finally, he introduced the recently-elected Student Government Executive Board, Marilyn Morgan, Yakini Brown, Sam Porter, and Kasella Matiere.

XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.09):

Trustee Turner commended Dr. Fugate, Dr. Wagonlander, Ms. Bradish, and Pastor Knox on their work to improve success rates. She then cited the Honors Program for their high standards of achievement. She acknowledged Dr. Fugate again, and the challenges she faces in regard to certificate program criteria, adding that attending the College and receiving a certificate of a degree may provide better living for people who otherwise may have not had the opportunity. She then thanked the faculty for their commitment and expertise in making hard decisions.

Trustee Everman voiced his support for general education requirements, citing previously eliminated programs such as fitness and political science, and stating that standards need to be upheld. He then informed everyone of the death of Arthur Tarkowski, retired faculty member in the Fire Protection Program, and requested a moment of silence in his honor.

Chair Croudy asked for a moment of silence.

Trustee Joseph expressed her condolences to the Tarkowski family. She then voiced her appreciation for the workshop and the presentation, and thanked the staff and Dr. Fugate in particular. She commended the success of Mott Middle College, and expressed her feeling that students should take English and Composition classes.

Vice Chair Snell said that she enjoyed the presentations, calling them outstanding examples of bringing together people and working toward a common goal. He said that the message of staggering dropout rates needs to get out and more should be done, and was encouraged to see how the College and other community groups are actively addressing the problem.

Secretary Bettendorf stated that he was impressed with the presentations and the College's efforts to

respond to the needs of the community.

Chair Croudy thanked everyone for coming and for the things they do at and for the College. She talked about how she extolled the virtues of Mott College to the Mayor of Grand Rapids at a recent Rotary meeting. Finally, she said she appreciated everyone and their interaction with one another.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 8:55 p.m.

Minutes respectfully submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.

ATTACHMENT A

PERSONNEL COMMITTEE

Wednesday, May 14, 2008, 4:00 p.m., CM 1019

Present: Turner, Bettendorf, Joseph

The meeting was called to order at 4:00 p.m. by Trustee Turner.

Consent Agenda

Treasurer's Report: Larry Gawthrop reviewed the treasurer's report for the month of April 2008. He noted that total revenues were \$25.5 million, up \$2.6 million from this time last year. He added that the College received its scheduled state appropriation.

Resolution to Approve Naming Request by Foundation for MCC: A copy of the resolution was included for review. Dr. Shaink explained the naming process as stipulated in the Board policy manual. The resolution will be presented for approval at Monday's Board meeting.

Individual Items**Bid Award – Re-Roofing Curtice-Mott, Mott Memorial, and Prah College Center Buildings Project**:

A copy of the resolution was included for review. Delores Deen, Executive Dean of Student Services, provided background on previous roof work, explaining that the roofs are well past due for repair. She reported that the bidding process ended Friday, April 25, 2008 at 2:00 pm, and that Port Huron Roofing & Sheet Metal of Clyde Twp, MI, submitted the winning bid of \$809,900. The resolution to be presented to the Board on Monday recommends that the Board accept Port Huron Roofing & Sheet Metal's bid.

First Reading: Resolution to Amend Board Policy Section 7300, *Tuition & Fees*: A copy of the resolution was included for review. Dr. Shaink explained that MCCA was approached by State Senator Jason Allen (R-Traverse City), who will in turn forward agreements by the community colleges to the U.S. Department of Defense. The resolution asking for this to be added to the current policy will be presented for a first reading at Monday's meeting.

First Reading: Resolution to Amend Board Policy Section 6510, *Certificate of Achievement*: A copy of the resolution was included for review. Dr. Fugate explained the background, rationale for the change, and process in which the College Professional Study Committee (CPSC) made modifications to the requirements for obtaining a certificate of achievement. The resolution asking for the Board policy to be changed so that the two areas are in agreement will be presented for a first reading at Monday's meeting.

Other

Nursing Retention: Dr. Fugate delivered a presentation on changes made by the nursing program designed to increase student retention including curriculum revisions, changes in eligibility requirements, and the grant funded tutoring services. The presentation also included information on last summer's "operation cleanup" which removed students from the wait list who were no longer interested in the nursing program and cut the wait list time in half.

Staffing Transactions Report: Ronda Hitchcock, HR Services Supervisor, reviewed the staffing transactions report for April 2008.

Trustee Turner adjourned the meeting at 5:29 p.m.

ATTACHMENT B

FINANCE COMMITTEE

Wednesday, May 14, 2008, 12:00 p.m., CM 1019

Present: Koegel (absent), Everman, Snell

The meeting was called to order at 12:04 p.m. by Trustee Snell.

Consent Agenda

Treasurer's Report: Larry Gawthrop reviewed the treasurer's report for the month of April 2008. He noted that total revenues were \$25.5 million, up \$2.6 million from this time last year. He added that the College received its scheduled state appropriation.

Resolution to Approve Naming Request by Foundation for MCC: A copy of the resolution was included for review. Dr. Shaink explained the naming process as stipulated in the Board policy manual. The resolution will be presented for approval at Monday's Board meeting.

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Staffing Transactions Report: Ronda Hitchcock, HR Services Supervisor, reviewed the staffing transactions report for April 2008.

Trustee Snell adjourned the meeting at 1:06 p.m.