

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF REGULAR MEETING, AUGUST 27, 2007
VOLUME 39

SCHEDULED MEETING:
7:30 p.m.

BOARD CONFERENCE ROOM:
Room 302,
MCC Library

TRUSTEES PRESENT:
Lenore Croudy
James Bettendorf
Andrew (Andy) Everman
Sally Shaheen Joseph
Albert J. Koegel
John L. Snell, Jr.
Celia M. Turner

TRUSTEES ABSENT:

PRESIDING OFFICER: Lenore Croudy, Chairman
Regular Board Meeting: 7:30 p.m. to 8:15 p.m.

Certified As Correct:

Signature on file

Lenore Croudy, Chairman

Signature on file

James B. Bettendorf, Secretary

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
Regular Meeting, August 27, 2007
Volume 39

Minutes of Regular Meeting of August 27, 2007

COMMITTEE OF THE WHOLE SESSION:

The Committee of the Whole session consisted of a presentation by Scott Jenkins, Vice President for Student & Administrative Services and Dr. Amy Fugate, Vice President for Academic Affairs about the new No Worker Left Behind program and how the college is responding. George Butler, Attorney, Dickinson Wright provided a brief presentation on the college's relationship with the Foundation for MCC and the Bruin Club. The session concluded at approximately 7:45 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:52 p.m.

II. ADDITIONS TO THE AGENDA

MOVED BY TRUSTEE EVERMAN THAT THE ISSUE OF USING CAMPUS FACILITIES AS RED CROSS COOLING STATIONS BE ADDED TO THE AGENDA. THERE WAS NO SECOND.

However, Chair Croudy called for a vote on whether members wished to add anything to the agenda.

ALL PRESENT VOTED NO. THE MOTION FAILED.

Trustee Joseph indicated a desire to resolve the issue of whether the college could help the Red Cross.

Chair Croudy suggested the President could address the issue with the board later.

President Shaink indicated he would provide a response.

III. ADOPTION OF AGENDA

Chair Croudy called for a motion to adopt the agenda.

MOVED BY TRUSTEE EVERMAN, SECONDED BY TRUSTEE SNELL THAT THE BOARD ADOPT THE AGENDA AS PRESENTED.

Chair Croudy called for a vote on the adoption of the agenda as presented.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

Chair Croudy called on President Shaink who introduced Dr. Amy Fugate, Vice President of Academic Affairs. Dr. Fugate called on Pat Bergh, Dean, Humanities Division. Dean Bergh briefly mentioned the Creative Expressions Camp program and introduced Laura Tobias, Faculty Member, Humanities Division. Ms. Tobias thanked the individuals that have helped grow the program and support its efforts. She described the program and how it began. Ms. Tobias mentioned some of the projects students completed and showed some of the projects posted on the web. Chair Croudy asked about getting copies of the books that the camp created of students' work. Ms. Tobias indicated she would try to get them. Trustee Everman asked Ms. Tobias about a signed copy of the book for the library. Ms. Tobias indicated she would try to get the signed copy.

President Shaink called on Gail Ives, Executive Director, Institutional Research to deliver an update on the AQIP projects. Ms. Ives distributed a hardcopy of her presentation (See Attachment C). She then provided details about the improvement process, AQIP framework and the three college projects including Degree Audit, Professional Development, and Experiential Education. In addition, she described how continuous improvement was related to the college's strategic plan. Trustee Snell inquired about the use of consultants. Ms. Ives indicated that outside consultants have been helpful. Chair Croudy inquired about training additional staff to handle the AQIP project. Ms. Ives indicated that in addition to her and Steve Robinson, Marty Goldstein was involved.

COMMUNICATIONS

There were no communications to the Board this month.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

Chair Croudy asked if there were any corrections to the minutes.

Trustee Everman referred to page 218d Administrative Items of the Regular Meeting Minutes from June 18, 2007. He read the entry. He criticized the entry and suggested that he had not received information related to the discussion about the Executive Director – Student Financial Services & Registrar position about which he had inquired during the staffing transaction report.

President Shaink noted that Trustee Everman was incorrect and that in fact the board had received further information about the re-classified position in his letter to the board dated June 29, 2007

Chair Croudy asked if the issue was discussed at subcommittee meetings. President Shaink indicated he did not recall if it had been communicated at subcommittee meetings.

Trustee Everman referred to page 1b of the minutes of the Special Re-Organizational Meeting of July 9, 2007. Trustee Everman indicated that he was quite sure he did not vote “Yes” for Chair Croudy’s nomination as chair. The change to the minutes will be noted.

Trustee Everman referred to page 1c of the minutes of the Special Re-Organizational Meeting of July 9, 2007. He read the entry and criticized the completeness. He suggested that the Chair promised a report about evaluation of the Board Attorney. Chair Croudy asked the Assistant Secretary to provide to the other board members a copy of his July 23rd memo to her. The memo was distributed. Discussion ensued about board policies 1700 and 1710 and Attorney evaluation.

Trustee Joseph suggested that questions presented by trustees could be added to the Old Business section of the Agenda for the following meeting to assure that questions are answered and not forgotten. Chair Croudy indicated that subcommittee meetings were for such questions.

Board Attorney Jim Delaney noted that board members should speak up at the subcommittee meetings if they see something is missing from the Proposed Agenda.

Chair Croudy called for any additional corrections.

Trustee Joseph handed the Assistant Secretary a correction regarding her name.

Chair Croudy declared the minutes approved as corrected.

Trustee Everman then suggested that a change on 1d was necessary. He read the entry. He criticized the use of the word “may” and suggested that an actual date should be used. He also suggested that the word “may” was misused in comments attributed to Chair Croudy.

Board Attorney Jim Delaney described his recollections on the evaluation of board attorneys completed by Mr. O’Rourke. He noted that this study was done some time ago and resulted in the board policies (1700 and 1710) related to legal counsel. The Board Attorney indicated that review is ongoing because the work is done in the presence of the board. He also noted that there has been no secret meetings, no secret process.

Trustee Everman expressed his concern that the process was not transparent.

Trustee Turner suggested a transcript of regular board meetings could be completed from the recordings.

Trustee Joseph suggested that including the result of a conversation could be helpful.

Chair Croudy accepted the minutes as corrected again.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf, Joseph): Trustee Turner reported that the Personnel Committee met on August 22, 2007. Notes from that meeting appear as Attachment A.
2. Finance (Koegel, Everman, Snell): Trustee Snell reported that the Finance Committee also met on August 22, 2007. Notes from that meeting appear as Attachment B.

IX. UNFINISHED BUSINESS

There was no unfinished business.

Trustee Everman interrupted Chair Croudy with criticism of the Board Finance Subcommittee minutes. Trustee Turner indicated there was no problem with Personnel Subcommittee minutes. Trustee Everman felt a conversation he had with Scott Jenkins during the subcommittee meeting about whether generators would supply power to elevators for handicapped students in wheelchairs evacuation was not properly represented. Chair Croudy noted that including the outcome of a discussion would be helpful. The Assistant Secretary agreed and noted that the minutes are meant to describe what happened not what was said and that for regular meetings a recording existed for those individuals that wished to have more information. Trustee Everman felt that future trustees would appreciate having more in-depth minutes rather than listening to recordings.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

Trustee Everman requested that Item 1.15 be removed from the Consent Agenda.

Chair Croudy removed Item 1.15 and made it an Individual Item.

MOVED BY TRUSTEE SNELL, SECONDED BY TRUSTEE TURNER THAT THE BOARD APPROVE THE CONSENT AGENDA.

CHAIR CROUDY CALLED FOR A VOTE ON THE CONSENT AGENDA, ITEMS 1.12, 1.13, AND 1.14.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Action Items:

Chair Croudy asked Secretary Bettendorf to read the resolution. Secretary Bettendorf read the resolution.

MOVED BY TRUSTEE BETTENDORF, SECONDED BY TRUSTEE SNELL THAT THE BOARD APPROVE ITEM 1.15 APPROVAL OF COLLECTIVE BARGAINING AGREEMENT - PSO.

Chair Croudy asked for any discussion.

Trustee Everman inquired about the expenses for public safety officers at the college as compared with institutions of similar size. Chair Croudy asked the President if he could answer the question. President Shaink called on Mark Kennedy, Chief Human Resources Officer. Mr. Kennedy noted that there are very few community colleges with the same kind of public safety force that Mott has established. Trustee Turner suggested that administrators could report back at subcommittee meetings. Chair Croudy reminded the trustees that the issue was the collective bargaining agreement and its approval, especially if it had been ratified by the members of the union.

CHAIR CROUDY CALLED FOR VOTE ON ITEM 1.15.

ALL PRESENT VOTED AYE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

President's Report:

President Shaink distributed the executive summary report and referred to the staffing transactions report. He noted important upcoming dates including the Foundation's September Soiree, the board subcommittee dates, the Annual Motown and More Lip Sync show.

He thanked the community and the Say Yes Committee including co-chairs Doug Weiland and Doug Bacon, as well as Steve Robinson for their support and work to pass the millage. He also thanked Scott Jenkins, Amy Fugate, George Butler, Pat Bergh, Laura Tobias, and Gail Ives for their reports and presentations.

President Shaink called on Dr. Fugate. She described the Truth in Translation project and the college's involvement as well as the opportunity for MCC students to engage the performers.

President Shaink called on Mark Kennedy. He introduced new employee Tamara Hunt.

XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.01):

Trustee Joseph commented on the meetings and the learning that she has enjoyed as part of the board.

Trustee Bettendorf commented on Gail Ives presentation.

Trustee Koegel had no comments.

Trustee Snell commented on the Say Yes Committee's good work, George Butler's presentation, No Worker Left Behind, and Gail Ives presentation.

Trustee Everman concurred with Trustee Snell and commented on the ACCT convention in San Diego, Constitutional Law Day on September 17th, a religious freedom day on September 30th and in October.

Trustee Turner echoed Trustee Snell's comments and commented on the upcoming Mott, Motown and More Lip Sync Show on September 16th.

Chair Croudy commented on Trustee Joseph's re-appointment to the Michigan Women's Commission and the new staff member. She thanked the staff and commented on the radio show she did on WFLT.

XIII. EXECUTIVE SESSION

There was no executive session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 9:05 p.m.

PERSONNEL COMMITTEE MINUTES

(Turner, Bettendorf (via phone), Shaheen Joseph)

Wednesday, August 22, 2007, 4:00pm, CM 1019

Trustee Turner called the meeting to order at 4:04pm

Consent Agenda Items

Treasurer's Report for July 2007: Larry Gawthrop described the report and highlighted the revenue and expenditures page. He also mentioned the balance sheet and the assets and liabilities of the college. In addition, he noted that state aid was still delayed.

Bid Award – Curtice-Mott Auxiliary Power Project: Scott Jenkins described the need for generators, powered by natural gas, to provide backup power to our critical network infrastructure, phones, and the PA system. Trustee Shaheen Joseph asked how long the generators could operate after a loss of power. Mr. Jenkins indicated that they could run as long as we have gas. Trustee Shaheen Joseph began a discussion about SSOE plans and specs for the generators. Mr. Jenkins described the bid request and his sense that it had been fulfilled. Trustee Turner asked about full power recovery. Mr. Jenkins indicated these generators were a good place to start, but not designed for full power only critical systems. Mr. Jenkins also described his confidence in Goyette Mechanical.

Genesee County Mutual Police Assistance Agreement: Scott Jenkins provided a brief overview of the agreement and the assistance that can be requested of and provided to the college as well as the other participating authorities. Mr. Jenkins noted that the college was able to receive additional public safety funds because of its inclusion in the agreement. Trustee Shaheen Joseph inquired about whether the agreement was similar to one used by municipalities in the past and why it did not include fire services as well. Chief Lock indicated that it was similar but now included the local colleges and that the agreement was just between police agencies at this time.

Approval of Collective Bargaining Agreement – PSO: Mark Kennedy reviewed the agreement and noted the significant changes and opportunities for advancement and professional development for the public safety officers. He also discussed some of the general bargaining objectives. Trustee Shaheen Joseph began a discussion about fairness among employee groups. A discussion ensued. Trustee Turner inquired about on-the-job training and promotion opportunities. Chief Lock indicated that there was great potential for training and promotion with the agreement. Trustee Shaheen Joseph began a discussion about the concept of comparable worth. A general discussion ensued.

Other

Staffing Transactions Report: Mark Kennedy described the report. He noted that it contained several summer hires. A discussion ensued about the awarding of Emeritus status upon retirement. A discussion began about other personnel matters.

Meeting adjourned at 5:15pm.

FINANCE COMMITTEE MINUTES

(Koegel (absent), Everman, Snell)

Wednesday, August 22, 2007, 12:00 noon, CM 1019

Trustee Snell called the meeting to order at 12:04pm

Consent Agenda Items

Treasurer's Report for July 2007: Larry Gawthrop described the report and highlighted the revenue and expenditures page. He also mentioned the balance sheet and the assets and liabilities of the college. In addition, he noted that state aid was still delayed. Trustee Everman inquired about the MPSERS retirement fund contribution. A conversation ensued including Mr. Gawthrop's description of the credit from the state and how it had been allocated based on actuarial calculations.

Bid Award – Curtice-Mott Auxiliary Power Project: Scott Jenkins described the need for generators, powered by natural gas, to provide backup power to our critical network infrastructure, phones, and the PA system. Trustee Everman inquired about the number of handicapped students. Mr. Jenkins asked him for clarification and a discussion ensued about whether the generators would provide back up power to elevators. Mr. Jenkins indicated they would not provide backup power to elevators at this time. Chief Lock described emergency evacuation procedures for buildings with elevators and for individuals with physical disabilities. Mr. Jenkins also described the bidding and his confidence in Goyette Mechanical.

Genesee County Mutual Police Assistance Agreement: Scott Jenkins provided a brief overview of the agreement and the assistance that can be requested of and provided to the college as well as the other participating authorities. Chief Lock commented on how the college became included in the project. Trustee Snell shared a positive story about college public safety officers' work in the local campus cultural neighborhood. Board Attorney, Jim Delaney noted the good structure of the agreement and the fact that each chief retained control over their respective officers. Mr. Jenkins noted that the college was able to receive additional public safety funds because of its inclusion in the agreement.

Approval of Collective Bargaining Agreement – PSO: Mark Kennedy reviewed the agreement and noted the significant changes and opportunities for advancement and professional development for the public safety officers.

Other

Staffing Transactions Report: Mark Kennedy described the report. He noted that it contained the summer hires.

Trustee Snell noted a presentation by Ray Uhalde at the MCCA conference that he thought might prompt a discussion about the future of education in the state and nation. A brief discussion ensued about science and math education, the U.S. system v. European systems, and funding education systems and policies related to higher education.

Meeting adjourned at 12:52pm.