

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF REGULAR MEETING, SEPTEMBER 28, 2009
VOLUME 41

SCHEDULED MEETING:
7:30 p.m.

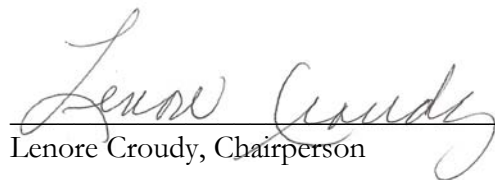
BOARD CONFERENCE ROOM:
Applewood Café
Prah College Center

TRUSTEES PRESENT:
Lenore Croudy
Andrew (Andy) Everman
Sally Shaheen Joseph
Albert J. Koegel
John L. Snell, Jr.
Celia M. Turner

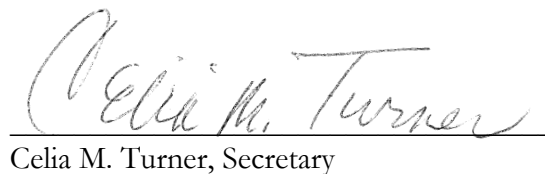
TRUSTEES ABSENT:
James Bettendorf

PRESIDING OFFICER: Lenore Croudy, Chairperson
Regular Board Meeting: 7:30 p.m. to 9:39 p.m.

Certified As Correct:



Lenore Croudy, Chairperson



Celia M. Turner, Secretary

BOARD OF TRUSTEES
 CHARLES STEWART MOTT COMMUNITY COLLEGE
 Regular Meeting, September 28, 2009
 Volume 41

Minutes of Regular Meeting of September 28, 2009

COMMITTEE OF THE WHOLE SESSION:

Chair Croudy began the Committee of the Whole at 6:30pm and called on President Shaink. President Shaink announced that College enrollment is the highest ever, and that classes are full. He introduced Scott Jenkins, Vice President for Student & Administrative Services to present an enrollment update.

Mr. Jenkins discussed how even though the *Flint Journal* may describe the campus as being “deserted” prior to the beginning of the Fall semester, this is not the case, as employees are here all summer long providing service for students, as evidenced by the fact that there have been applications for admission every day. He provided data that showed how enrollment was on a downtrend, but is now back up.

He went on to show breakdowns based on student classifications (new, returning, drop-in, Workforce Education), age, residency, and other demographic information. He added that in situations where students bring forth issues, it is sometimes difficult to remedy the problem without knowing specific category info. He also detailed how with increases in College applications and student aid applications have resulted in increased work for college financial aid offices nationwide, and in the case of MCC, meant a spike in temporary employees to handle the influx.

Mr. Jenkins then talked about some of the issues for the near future, such as an anticipated rush for the Winter 2010 semester, and the continuing trend of increased and unfunded mandates, coupled with decreased funding from the government, which significantly impacts College revenue.

Following a brief question and answer session, the workshop concluded at 7:15 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:30 p.m. She asked for a moment of silence in memoriam for Dr. Charles Pappas, former MCC President, Richard Heitzner, former MCC Director of Public Information, and MCC students Leeanna Helms and Ryan Tate. There was no objection.

A moment of silence was held in their honor.

II. ADDITIONS TO THE AGENDA

Vice-Chair Snell moved to add Item 1.22, Recognition of Contributions of Dr. Charles N. Pappas to New Business. Trustee Everman seconded the motion. There was no objection.

III. ADOPTION OF AGENDA

Trustee Joseph moved that the agenda, with the addition of Item 1.22, be adopted. Secretary Turner seconded the motion.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

Chair Croudy called on President Shaink, who introduced Carlos Cisneros, Community Outreach & Engagement Coordinator, Student & Administrative Services, to discuss Hispanic Heritage Month. Mr. Cisneros introduced members of the Hispanic/Latino Collaborative in attendance, Arminda Garcia, Marcy Garcia, San Juana Olivares, Ramon Hill, and Angel Elicerios. He then talked about the Collaborative and their partnership with the College, and highlighted events taking place throughout Hispanic Heritage Month, including the annual Peace and Dignity ceremony and the “Hispanics in the Midst” program. Mr. Cisneros acknowledged the support he receives from Vice President Jenkins, and also announced that due to a grant received last year, scholarships were awarded to several students.

Chair Croudy called for a motion to approve Item 1.17, Recognition of Hispanic Heritage Month, September 15 – October 15, 2009.

MOVED BY SECRETARY TURNER, SECONDED BY TRUSTEE EVERMAN THAT ITEM 1.22 BE APPROVED.

There was no discussion.

Chair Croudy called for the vote on Item 1.17.

ALL PRESENT VOTED AYE. MOTION PASSED.

A commemorative copy of the resolution was presented to Mr. Cisneros and the members of the Collaborative, and a short time was taken for photos with the Trustees and the members of the Collaborative.

Chair Croudy called on President Shaink again, who introduced Dr. Amy Fugate, Vice President of Academic Affairs, who delivered a presentation entitled, “The Textbook Conundrum.” She explained that despite the troubled economy, textbook publishers still flourish, citing several factors that contribute to costs and increased costs of textbooks. She then discussed alternatives to traditional textbooks, and some of the benefits and drawbacks associated with them. She later highlighted some of the ideas that MCC faculty have come up with and implemented, which have resulted in collective savings for students. She then introduced History Instructors Aaron Gulyas and Brian Harding, who shared a variety of methods they have used to cut costs with History textbooks, including a website with links to many original source materials.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

Dr. Brian Ivory, MCCEA President appeared before the Board to address proposed revisions to Board Policy Section 5000, specifically to question the legality of a portion of Section 5300 (Recognition of Bargaining Units) related to a bargaining unit’s ability to strike. He also discussed the proposed Section 5807 (Faculty/Student Relationships), expressing his belief that faculty should not be singled out in this provision, and suggesting that it include all employee groups.

VII. APPROVAL OF MINUTES

SECRETARY TURNER MOVED THAT THE REGULAR BOARD MEETING MINUTES OF AUGUST 24, 2009 BE APPROVED. VICE-CHAIR SNELL SECONDED THE MOTION.

Chair Croudy called for a vote on the motion to approve the August 24, 2009 meeting minutes, as amended.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf, Joseph): Trustee Turner reported that the Personnel Committee met on September 23, 2009. Notes from that meeting appear as Attachment A.
2. Finance/Audit (Koegel, Everman, Snell): Trustee Koegel reported that the Finance/Audit Committee also met on September 23, 2009. Notes from that meeting appear as Attachment B.
3. Policy (Joseph, Snell, Turner): Trustee Joseph reported that the Policy Committee met on September 21, 2009. Notes from that meeting appear as Attachment C. She also thanked Dr. Ivory for his comments, and urged anyone with questions regarding policies to bring them forth. There was a brief discussion regarding the Policy Committee's process during this time.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY VICE-CHAIR SNELL, SECONDED BY SECRETARY TURNER THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.18, Treasurer's Report for August 2009, and Item 1.19, Resolution to Approve Naming Request by Foundation for Mott Community College.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.20, Resolution Commemorating the 50th Anniversary of Father Dr. James Bettendorf's Ordination.

MOVED BY SECRETARY TURNER, SECONDED BY TRUSTEE EVERMAN THAT ITEM 1.20 BE APPROVED.

There was no discussion.

Chair Croudy called for the vote on Item 1.20.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to accept the first reading of Item 1.21, Amendments to Board Policy 5000 (Human Resources).

MOVED BY TRUSTEE JOSEPH, SECONDED BY SECRETARY TURNER THAT THE FIRST READING OF ITEM 1.21 BE ACCEPTED.

There was no discussion.

Chair Croudy called for the vote on Item 1.21.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.22, Recognition of Contributions for Dr. Charles N. Pappas.

MOVED BY SECRETARY TURNER, SECONDED BY TRUSTEE EVERMAN THAT ITEM 1.22 BE APPROVED.

There was no discussion.

Chair Croudy called for the vote on Item 1.22.

ALL PRESENT VOTED AYE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

President's Report: President Shaink began by distributing the Executive Summary, and highlighted upcoming dates, including next month's committee and regular meeting schedule, and the Ballenger Eminent Persons Lecture Series presentation on nanotechnology, scheduled for November 5. He thanked Carlos Cisneros for his presentation on Hispanic Heritage Month, and the members of the Hispanic/Latino Collaborative for attending and showing their support. He thanked Dr. Fugate and Professors Gulyas and Harding for their presentation on textbooks, adding how impressed he was of the efforts of the faculty to cut costs on behalf of students. He then asked Dr. Fugate to come forward and brief the Board on upcoming activities featuring Fullbright Scholar, Dr. Hadeer Abo El Nagah.

Dr. Fugate highlighted events such as a community welcome reception, and a film and panel discussion on the Middle East conflict, featuring Dr. Abo El Nagah and filmmaker Laurie White.

President Shaink continued by highlighting a recent article in *USA Today* regarding colleges that featured an MCC student, and a short interview with ACCT President J. Noah Brown, in which he mentioned MCC. He then thanked Vice President Jenkins for his presentation on the students the College serves. He then called on Mark Kennedy, Chief Human Resources Officer, to introduce new employees, Krista Black, Parmis Johnson, Ken Martin, Lori Trumbo, and Beverly Lloyd. Finally he took a moment to recognize Dr. Donald Stanbury, former MCC Employee and outgoing President of the Bruin Club of Genesee County.

Dr. Shaink cited several key accomplishments the Bruin Club achieved during his tenure as President, and announced that he was proud to award Dr. Stanbury the President's Appreciation Award for his commitment and dedication to the College. Dr. Shaink acknowledged Tony Alexander, incoming Bruin club President, and the members of the Bruin Club in the audience, and asked them all to join him, Dr. Stanbury, and the Trustees for a photo opportunity, during which time the Bruin Club presented Dr. Stanbury with a personalized varsity jacket.

XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.03):

Trustee Joseph said she was overwhelmed by the presentations by Vice Presidents Jenkins and Fugate tonight, and stated that she and the Policy Committee members would review Section 5000 of the Policy Manual at the next Committee meeting, in response to the concerns brought forth earlier.

Treasurer Koegel had no comments.

Vice-Chair Snell seconded Trustee Joseph's comments about the presentations this evening, and praised Dr. Stanbury for his work and his kind words.

Trustee Everman referred to a discussion during the Finance/Audit Committee meeting regarding the College's Gold Card program, and an issue he brought forth involving a participant. He praised College staff for their work in resolving the issue, in particular Lisa Poma from the President's office. He also commended Bob Howald, Executive Dean, Continuing Education, and Chuck Thiel, Executive Director, Corporate Services, for their work during a recent meeting with officials from the UAW.

Secretary Turner echoed Dr. Snell and Ms. Joseph's comments on tonight's presentations, and congratulated Public Safety Chief Theresa Lock and Foundation for MCC President Lennetta Coney for their work in the recent luncheon featuring Donna Brazile.

Chair Croudy introduced Flint School Board member Antoinette Lockett, who was in the audience, and congratulated all the presenters on their fine work.

XIII. EXECUTIVE SESSION

Chair Croudy called for a motion to adjourn to an Executive Session in the Genesee Room for the purpose of discussing issues related to collective bargaining strategies.

MOVED BY TRUSTEE JOSEPH, SECONDED BY SECRETARY TURNER, THAT THE BOARD ADJOURN TO AN EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING STRATEGIES.

A ROLL CALL VOTE WAS TAKEN.

JOSEPH – AYE	SNELL – AYE
EVERMAN – AYE	KOEGEL – AYE
TURNER – AYE	CROUDY – AYE

SIX AYE VOTES. NO NAY VOTES. MOTION PASSED.

The Board adjourned to Executive Session at 9:03 p.m.

XIV. ADJOURNMENT

The Board reconvened and Chair Croudy declared the meeting adjourned at 9:39 p.m.

Minutes respectfully submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.

PERSONNEL COMMITTEE

Wednesday, September 23, 2009, 4:00 p.m., CM 1019

Present: Turner, Croudy

Absent: Bettendorf, Joseph

The meeting was called to order at 4:01 p.m. by Trustee Turner.

Consent Agenda

Treasurer's Report for August 2009: Larry Gawthrop, Chief Financial Officer, reviewed the Treasurer's Report for the month of August 2009. Among the highlights were that total revenues were \$16.1 million, representing 22.7% of the annual budget, 2.5% ahead of last year at this time. Expenditures year-to-date were at \$8.1 million, representing 11.4% of the annual budget. Tuition and fee revenues were \$12.9 million. Property taxes were \$2.9 million. Mr. Gawthrop and Mark Kennedy, Chief Human Resources Officer, provided an explanation of Accrued Termination Pay.

Resolution to Approve Naming Request by Foundation for Mott Community College: President Shaink explained how a request came to the Foundation to dedicate the Dental Hygiene Clinic, located in Mott Memorial Building in honor of Dr. & Mrs. Dick and Rose Marie Shick. In response, Dr. Shaink formed a committee to determine the merit, and to ensure that all necessary criteria be met. The resolution will be brought forth for approval at Monday's regular meeting as part of the Consent Agenda.

Individual Items

Recognition of Hispanic Heritage Month, September 15 – October 15, 2009: A copy of the resolution was included for review. President Shaink explained that a resolution is presented annually in commemoration of Hispanic Heritage Month, and that Carlos Cisneros, Community Engagement and Service Coordinator, Student & Administrative Services, would be delivering a presentation during Monday's meeting, highlighting several events the College is sponsoring or participating in during the month. Dr. Shaink added that Mr. Cisneros has invited members of the local Hispanic community to accompany him.

Amendments to Board Policy Section 5000: A copy of the resolution, as well as a copy of Section 5000 and proposed revisions, was included for review. The resolution will be presented for a first reading at Monday's meeting. President Shaink commended the committee on their wonderful work.

Other

AQIP Project Retirements: Amy Fugate, Vice President of Academic Affairs, explained how, following the College's Conversation Day, three AQIP projects were created. After three years of work on these projects, two of them were submitted to the Higher Learning Commission for retirement. She provided an update on the Professional Development project sharing that, following the committee recommendations, professional development activities are now being offered for faculty and staff, a centralized Professional Development office as well as the Center for Teaching and Learning have been established, and that a number of projects have taken place. She highlighted two large projects, the development of a new faculty orientation program, and training for the College's new Gmail-based e-mail system. She also discussed the honor of having been selected as a recipient college for the Fulbright Scholar Dr. Hadeer Abo El Nagah. She noted several campus and community events that Dr. Abo El Nagah has participated in, and how having her here has been a positive step in helping break down cultural barriers and misconceptions.

Dr. Fugate also explained that the second project, Experiential Learning, had been submitted to the HLC and would be retired, and that she would report on that when the HLC submitted their comments and assessment.

Staffing Transactions Report

Mr. Kennedy reviewed staffing information for August 2009.

Chair Croudy inquired about the hiring of new instructors. Dr. Fugate commended her Deans on their work to interview and hire quality instructors to help handle the large enrollment.

President Shaink briefed the committee on Trustee Everman's inquiry during the Finance/Audit Committee meeting, regarding UAW workers being denied training. Dr. Shaink cited that a meeting had been scheduled between officials from UAW Local 599 and Bob Howald, Executive Dean of Continuing Education, and added that the meeting had actually occurred earlier that day, and as a result, he invited Dean Howald to provide details. Dean Howald explained that he met with members of the Local's leadership to address the issue, adding that General Motors has committed to paying outstanding balances owed to the College, and has already begun doing so. He also provided an overview of the relationship between the College and the UAW. Scott Jenkins, Vice President of Student & Administrative Services, added that there may be some students with tuition issues as a result of the GM voucher payment program being ceased.

Dr. Fugate then addressed Trustee Everman's concern that Dr. Abo El Nagah's recent event at Woodside Church may have offended the local Jewish community. Dr. Fugate said that the event was coordinated by Woodside Church as part of their regular event schedule, and done so with the consultation and cooperation of the Interfaith Council, which is made up of members of the local Christian, Jewish, Muslim, and Hindu communities, among others. President Shaink added that he spoke with Pastor Deborah Kohler of Woodside Church following the Finance/Audit Committee meeting, who informed him that all questions and concerns about scheduling the event at that time were addressed.

Finally, President Shaink referenced the Finance/Audit committee's brief discussion on the Mackinac Center's lawsuit against the Michigan Department of Human Services. Dr. Shaink explained that the College was not named in the lawsuit, and that the College was asked to partner with the Governor's office to provide quality training and certification to child care providers, due to MCC's national reputation in the area.

Trustee Turner adjourned the meeting at 5:09 p.m.

FINANCE/AUDIT COMMITTEE

Wednesday, September 23, 2009, 12:00 p.m., CM 1019

Present: Koegel, Everman, Snell

The meeting was called to order at 12:00 p.m. by Trustee Koegel.

Consent Agenda

Treasurer's Report for August 2009: Larry Gawthrop, Chief Financial Officer, reviewed the Treasurer's Report for the month of August 2009. Among the highlights were that total revenues were \$16.1 million, representing 22.7% of the annual budget, 2.5% ahead of last year at this time. Expenditures year-to-date were at \$8.1 million, representing 11.4% of the annual budget. Tuition and fee revenues were \$12.9 million. Property taxes were \$2.9 million. The report generated a discussion on Accrued Termination Pay, in which Mr. Gawthrop and Mark Kennedy, Chief Human Resources Officer, explained that such payments are normal in the public sector.

Resolution to Approve Naming Request by Foundation for Mott Community College: President Shaink explained how a request came to the Foundation to dedicate the Dental Hygiene Clinic, located in Mott Memorial Building in honor of Dr. & Mrs. Dick and Rose Marie Shick. In response, Dr. Shaink formed a committee to determine the merit, and to ensure that all necessary criteria be met. The resolution will be brought forth for approval at Monday's regular meeting as part of the Consent Agenda.

Individual Items

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Amendments to Board Policy Section 5000: A copy of the resolution, as well as a copy of Section 5000 and proposed revisions, was included for review. The resolution will be presented for a first reading at Monday's meeting.

Other

AQIP Project Retirements: Amy Fugate, Vice President of Academic Affairs, explained how, following the College's Conversation Day, three AQIP projects were created. After three years of work on these projects, two of them were submitted to the Higher Learning Commission for retirement. She provided an update on the Professional Development project sharing that, following the committee recommendations, professional development activities are now being offered for faculty and staff, a centralized Professional Development office as well as the Center for Teaching and Learning have been established, and that a number of projects have taken place. She highlighted two large projects, the development of a new faculty orientation program, and training for the College's new Gmail-based e-mail system. She also discussed the honor of having been selected as a recipient college for the Fulbright Scholar Dr. Hadeer Abo El Nagah. She noted several campus and community events that Dr. Abo El Nagah has participated in, and how having her here has been a positive step in helping break down cultural barriers and misconceptions.

Trustee Everman referenced an event Dr. Abo El Nagah participated in at Woodside Church, expressing concern that holding the event during a Jewish holy day was insulting to the local Jewish community. Dr. Fugate explained that Bill Reich, CTL Director, coordinated the event with Woodside Church and other members of the community, and no objections were voiced.

Dr. Fugate also explained that the second project, Experiential Learning, had been submitted to the HLC and would be retired, and that she would report on that when the HLC submitted their comments and assessment.

Staffing Transactions Report

Mr. Kennedy reviewed staffing information for August 2009.

Trustee Everman inquired about a lawsuit that the Mackinac Center has filed against the Michigan Department of Human Services, and its connection to the College. President Shaink explained that the College was asked to partner with the Governor's office to provide quality training and certification to child care providers, due to MCC's national reputation in the area.

Trustee Everman then asked about training to members of the UAW. President Shaink thanked Trustee Everman for bringing the issue to attention and referred to Scott Jenkins, Vice President for Student & Administrative Services, who announced that Bob Howald, Executive Dean of Continuing Education, is scheduled to meet with officials from UAW Local 599 regarding this matter, and that the College has maintained a close relationship with the UAW, which includes current collaborations with plants and other entities, on several grant initiatives designed to help fund training. Vice President Jenkins added that no training has been denied to members of the UAW.

Trustee Koegel adjourned the meeting at 12:56 p.m.

POLICY COMMITTEE

Monday, September 21, 2009, 3:00 p.m., CM 1019

Present: Joseph, Snell, Turner

The meeting was called to order at 3:00 p.m. by Trustee Joseph.

The Committee began by reviewing some of their edits from the previous meeting.

The Committee then continued and concluded their review of Section 5000. The section will be brought forth for a first reading at Monday's Board meeting.

Trustee Joseph adjourned the meeting at 4:22p.m.