

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF REGULAR MEETING, DECEMBER 22, 2008
VOLUME 40

SCHEDULED MEETING:
7:30 p.m.

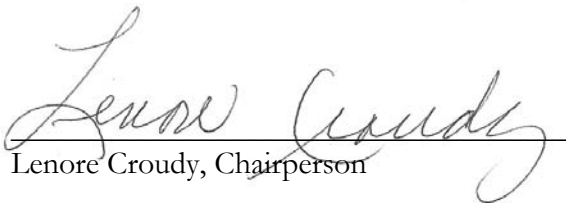
BOARD CONFERENCE ROOM:
Applewood Café
Prah College Center

TRUSTEES PRESENT:
Lenore Croudy
James Bettendorf
Andrew (Andy) Everman
Sally Shaheen Joseph
Albert J. Koegel
John L. Snell, Jr.
Celia M. Turner

TRUSTEES ABSENT:

PRESIDING OFFICER: Lenore Croudy, Chairperson
Regular Board Meeting: 7:29 p.m. to 8:16 p.m.

Certified As Correct:


Lenore Croudy, Chairperson


James B. Bettendorf, Secretary

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
Regular Meeting, December 22, 2008
Volume 40

Minutes of Regular Meeting of December 22, 2008

COMMITTEE OF THE WHOLE SESSION:

There was no Committee of the Whole Session.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:29p.m.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

Trustee Joseph moved that the agenda be adopted. Vice-Chair Snell seconded the motion.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

President Shaink called on Scott Jenkins, Vice President for Student & Administrative Services, who explained that the presentations brought forth before the Board dealt with grant-based K-12 initiatives that the College has been involved with.

For the first presentation, Mr. Jenkins introduced Carlos Cisneros, Community Outreach and Engagement Coordinator, and Genevieve Villanueva, Project Coordinator, to discuss the Flint College Connection Project, a program sponsored by the Texas Guaranty Student Loan Agency. Mr. Cisneros and Ms. Villanueva explained that the project addresses challenges encountered by low-income non-English speaking families, connecting with parents as well as students. They further detailed some of the program's components, including its target school (Flint Central High School) and affiliations with organizations such as the Boys & Girls Club of Flint.

Vice President Jenkins then introduced Glenn Martin, Upward Bound Director. Mr. Martin provided history regarding the College's Upward Bound program, citing that MCC is the only community college in the state whose program is funded via two grants. Mr. Martin explained the guidelines and requirements for the program, provided information on some of the benefits received by program participants, and provided data on participant outcomes.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

Trustee Everman requested that the minutes be amended to include the November Committee minutes, which were provided for the Trustees prior to the beginning of the meeting. He also requested that the minutes reflected his voting against accepting the first reading of Item 1.16., and they also made mention of his request that representatives of the faculty union be given the opportunity to discuss the issue of class cancellations, preferably during the Committee of the Whole, so that the Board may compare and contrast the perspectives of the union and the administration.

TRUSTEE EVERMAN MOVED THAT THE REGULAR BOARD MEETING MINUTES OF NOVEMBER 24, 2008 BE APPROVED AS CORRECTED. VICE-CHAIR SNELL SECONDED THE MOTION.

Chair Croudy called for a vote on the motion to approve the November 24, 2008 meeting minutes.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf, Joseph): Trustee Turner reported that the Personnel Committee met on December 17, 2008. Notes from that meeting appear as Attachment A.
2. Finance (Koegel, Everman, Snell): Vice Chair Snell reported that the Finance Committee also met on December 17, 2008. Notes from that meeting appear as Attachment B.
3. Policy (Joseph, Snell, Turner): Trustee Joseph reported that the Policy Committee met on December 15, 2008. Notes from that meeting appear as Attachment C.

IX. UNFINISHED BUSINESS

Chair Croudy called for a motion to approve Item 1.16, Amendments to Board Policy Section 1000.

MOVED BY TRUSTEE JOSEPH, SECONDED BY VICE-CHAIR SNELL THAT ITEM 1.16 BE APPROVED.

SIX AYES, ONE NAY (EVERMAN). MOTION PASSED.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY VICE-CHAIR SNELL, SECONDED BY SECRETARY BETTENDORF THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.17, Treasurer's Report for November 2008.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.18, New Certificate Program – Accounting.

MOVED BY TRUSTEE JOSEPH, SECONDED BY SECRETARY BETTENDORF THAT ITEM 1.18 BE APPROVED.

There was no discussion.

Chair Croudy called for the vote on Item 1.18.

ALL PRESENT VOTED AYE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

President's Report: President Shaink began by distributing the Executive Summary, and then introduced Mark Kennedy, Chief Human Resource Officer, who then introduced new hire Paul Crane. Dr. Shaink then listed upcoming events, including the ADN Pinning Ceremony on January 10, and the Martin Luther King, Jr. Tribute Dinner on January 15. He thanked Vice President Jenkins, Carlos Cisneros, Genevieve Villanueva, and Glenn Martin for their presentations and the work they do for the community. He then acknowledged the Executive Cabinet and all the faculty and staff of the College for their fine work. Finally, he wished everyone Happy Holidays!

XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.04):

Secretary Bettendorf commented on how pleased he was with the spirit that pervades the College, and the goals expressed around the table.

Vice Chair Snell said how he was pleased to hear the presentations, adding that it is good to see programs designed to help with student retention, as well as helping disadvantaged youth.

Trustee Joseph wished everyone Happy Holidays!

Treasurer Koegel wished everyone Happy Holidays!

Trustee Everman presented several books with which he acquired autographs from the authors, offering them as contributions to the Mott Library. He read some of the comments from the authors, including Dr. Jared Diamond and former U.S. Vice-Presidential candidate Geraldine Ferraro, among others. He also recounted a story in which he was able to meet Michigan State University President Lou Anna Simon as a result of his participation in the Michigan Political Leadership Program.

Trustee Turner commended the special presentations this evening, as well as Vice President Jenkins for his leadership. She then wished every Happy Holidays!

Chair Croudy thanked, on behalf of the Board, all the College's staff for all the work they do, and then thanked the members of the Board itself for all they do.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 8:16 p.m.

Minutes respectfully submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.

ATTACHMENT A

PERSONNEL COMMITTEE

Wednesday, December 17, 2008, 4:00 p.m., CM 1019

Present: Turner, Bettendorf, Joseph

The meeting was called to order at 4:03 p.m. by Trustee Turner.

Unfinished Business

Amendments to Board Policy Section 1000 (Board Operations): A copy of the resolution, as well as a copy of Section 1000 of the Board Policy Manual with proposed revisions (including revisions made at the December 15 Policy Committee meeting) was included for review. The resolution will be presented for Board approval at Monday's meeting.

Consent Agenda

Treasurer's Report: Larry Gawthrop reviewed the Treasurer's Report for the month of November 2008. He noted that total revenues were \$32.7 million, which was 0.7% ahead of last year at this time. He cited that the expenditures year-to-date were at \$22.8 million, which was 0.2% lower in spending than this time last year.

Individual Items

New Certificate Program - Accounting: A copy of the resolution was included for review. Amy Fugate, Vice President of Academic Affairs, provided background on the rationale for the resolution. The resolution will be presented for approval at Monday's meeting.

Other

Storage Area Networks: Dr. Fugate introduced Cheryl Bassett, Chief Technology Officer, who made a presentation regarding the College's storage area networks (SANs), which act as repositories for student and faculty coursework, Blackboard data, and data contained within Datatel, among other uses. Ms. Bassett explained the SANs are at capacity, and she and her team are currently undergoing a bid process that would either supplement or replace current equipment. Funds from this project would come from bond funds.

Staffing Transactions Report: Mark Kennedy, Chief Human Resources Officer, reviewed the Staffing Transactions Report for November 2008. He also provided an overview of staffing regular positions.

Trustee Turner adjourned the meeting at 5:12 p.m.

ATTACHMENT B

FINANCE COMMITTEE

Wednesday, December 17, 2008, 12:00 p.m., CM 1019

Present: Koegel, Everman, Snell

The meeting was called to order at 12:02 p.m. by Trustee Koegel.

Unfinished Business

Amendments to Board Policy Section 1000 (Board Operations): A copy of the resolution, as well as a copy of Section 1000 of the Board Policy Manual with proposed revisions (including revisions made at the December 15 Policy Committee meeting) was included for review. The resolution will be presented for Board approval at Monday's meeting.

Consent Agenda

Treasurer's Report: Larry Gawthrop reviewed the Treasurer's Report for the month of November 2008. He noted that total revenues were \$32.7 million, which was 0.7% ahead of last year at this time. He cited that the expenditures year-to-date were at \$22.8 million, which was 0.2% lower in spending than this time last year.

Individual Items

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Staffing Transactions Report: Mark Kennedy, Chief Human Resources Officer, reviewed the Staffing Transactions Report for November 2008. He also provided an overview of staffing regular positions.

Trustee Koegel adjourned the meeting at 12:41 p.m.

ATTACHMENT C

POLICY COMMITTEE

Monday, December 15, 2008, 3:00 p.m., CM 1019

Present: Joseph, Snell, Turner

The meeting was called to order at 3:03 p.m. by Trustee Joseph.

The committee conducted a final review of Section 1000, focusing on changes from last month. The section will be presented for a final reading and Board approval at Monday's meeting.

The committee also performed an initial review of Section 2000, providing recommendations for review. The section will undergo further review at next month's meeting.

There was also discussion on Section 5810 and Section 5811, and the need to review those portions out of sequential order. A draft of possible revisions was presented, and will be discussed further next month.

Trustee Joseph adjourned the meeting at approximately 4:32 p.m.