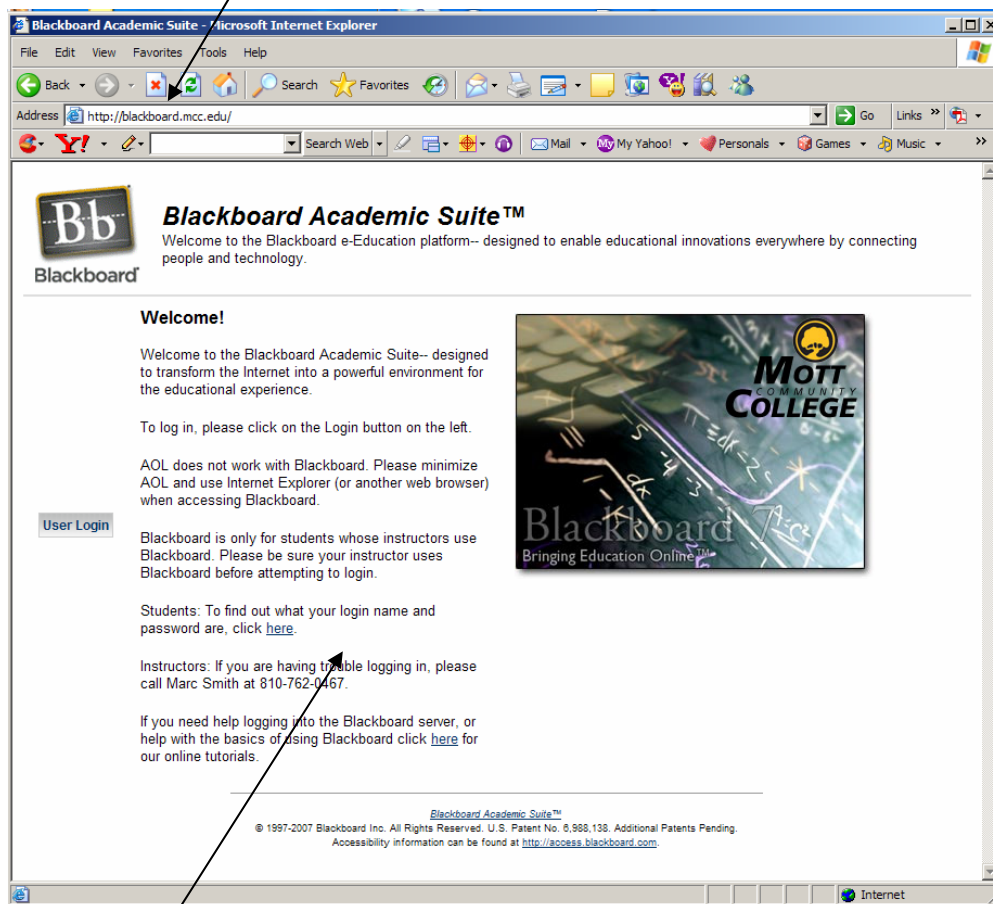


Section 5: Using Blackboard

Blackboard is a course content management system. This is where Mott Faculty place their supplemental course materials and where students access their on-line courses. We recommend that you use Google Chrome or Firefox when using Blackboard

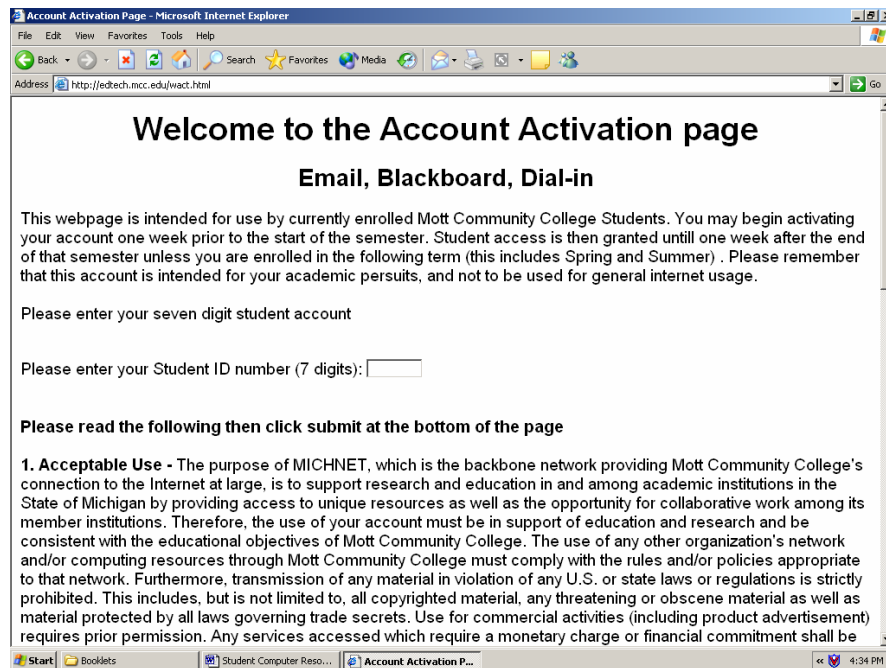
To do all of the following, you must be at a computer that is connected to the Internet - either at home or on campus

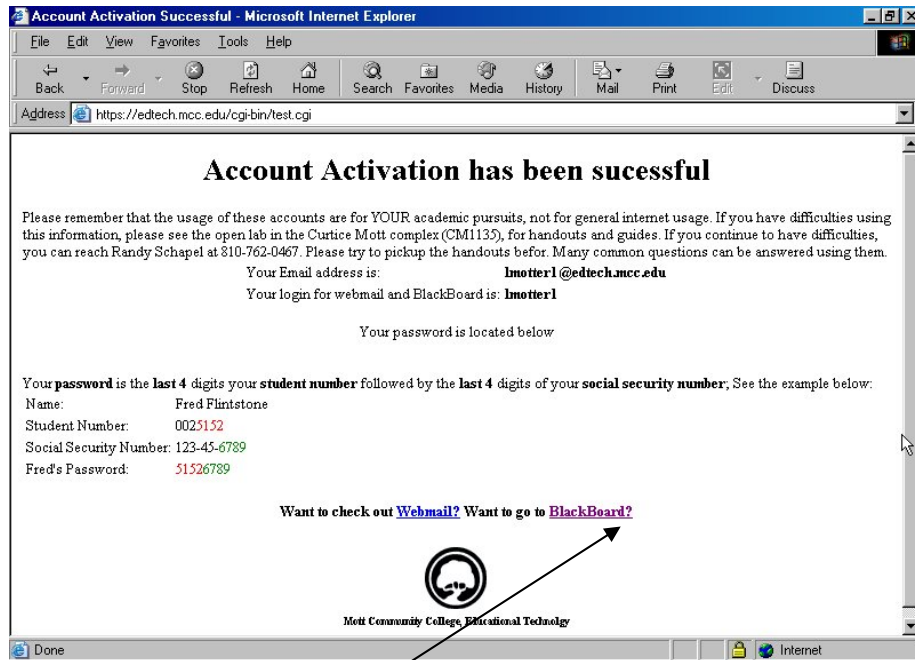
1. To access Blackboard, enter the following in the address field **<http://blackboard.mcc.edu>** and press **Enter**. You should get the following screen:



If you entered www.blackboard.mcc.edu, you will not get to this page.

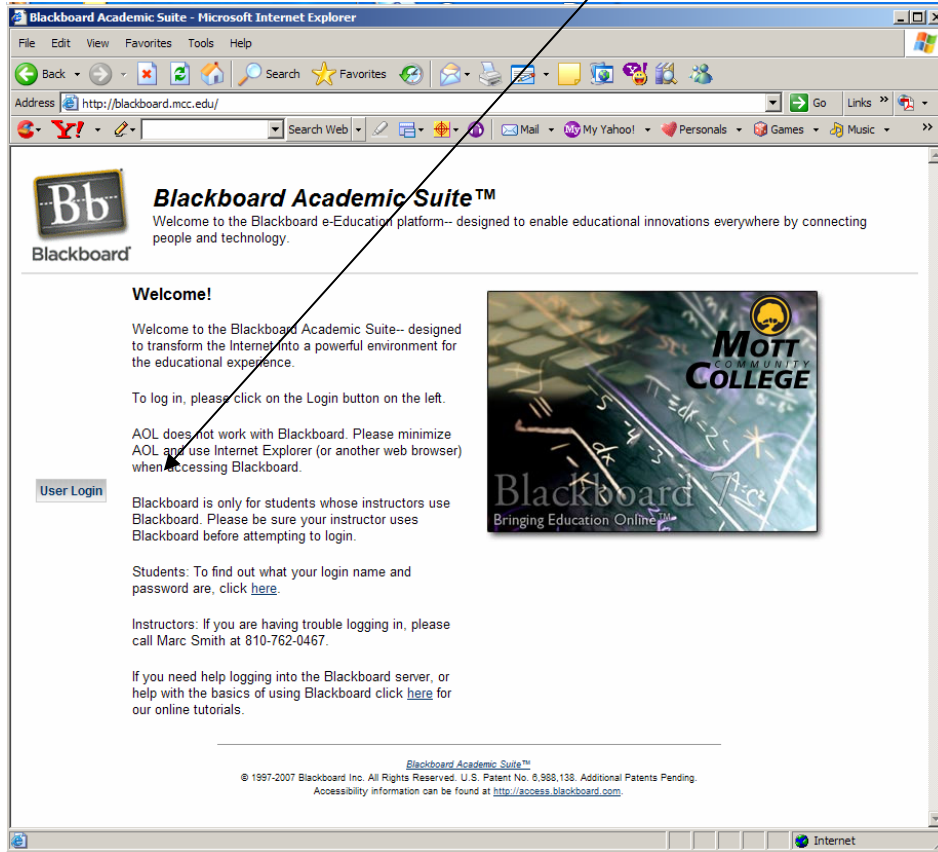
2. If you need to obtain your Blackboard student account, click on the screen as indicated here.
3. For this next step, you need to complete the information on the screen as indicated.



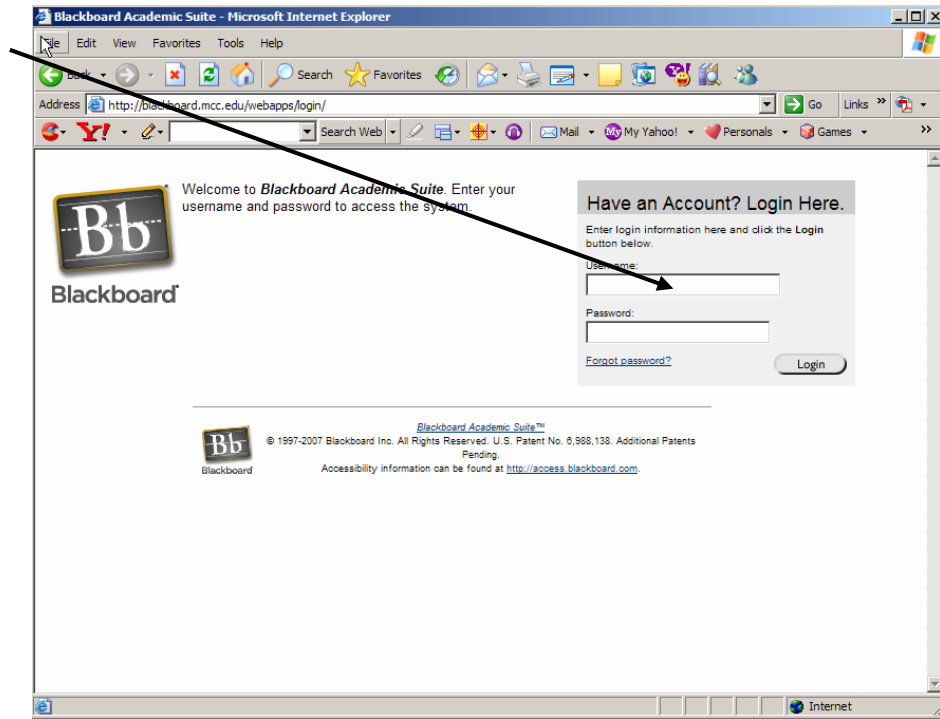


4. Click on the Blackboard link to go back to the Blackboard login screen.

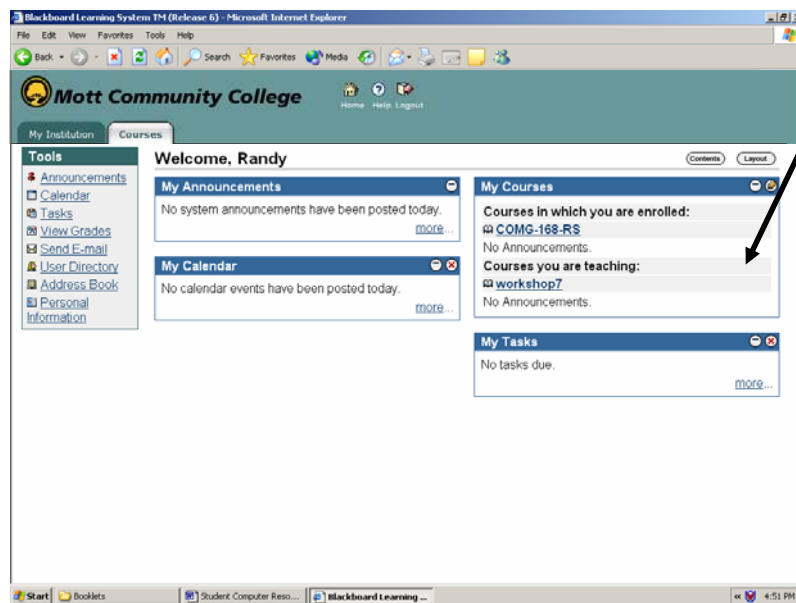
5. From the Blackboard login screen, click the **User Login** button.



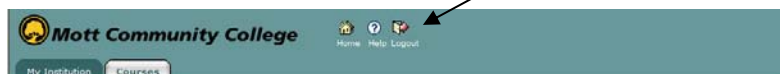
6. Here, enter your Username and Password supplied on the Account Activation sheet, and then click the **Login** button.

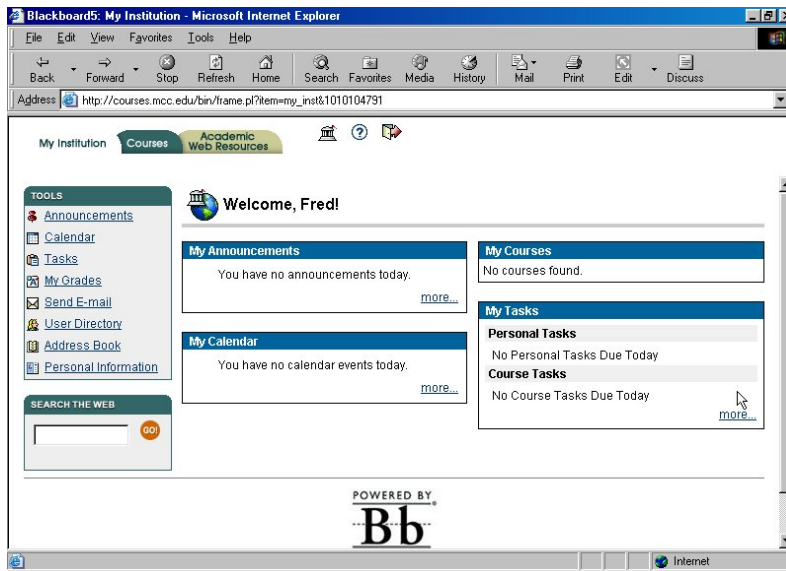


7. If you have successfully logged into Blackboard, you should see a similar screen to the one below. The courses you are currently enrolled in will be listed here:



8. Once you are done working in Blackboard, it is **VERY IMPORTANT** that you log out of the system, particularly if you are working on a computer that many other people will use. To log out of Blackboard, click the **Logout** icon as indicated below.





Good Luck and enjoy your course! If you have any questions or cannot access Blackboard, please call Educational Systems at (810) 762-0467.